



**REACH
Letter to Suppliers**



REACH COMPLIANCE
EU-27 & Worldwide



REACH Letter to Suppliers

06 August 2008

Information:

In accordance with the Regulation (EC) N° 1907/2006 (REACH), a number of obligations are required from any actor in the supply chain. Whereas manufacturer, importer, or downstream user, may everyone take full responsibility for complying with his obligations under this Regulation.

B-Lands Consulting is suggesting the following 3 models of communication letters :

- 1) General information letter for all suppliers regarding the REACH Regulation.
- 2) A model of Agreement for Suppliers fulfilling REACH compliance obligations, as REACH registrants.
- 3) A model of Agreement pertaining to the transmission of information on products composition - where the buyer is committed to fulfil all REACH compliance obligations, as REACH registrant.

We thank you for your cooperation, and remind you that you may contact us at any time for any question or additional information.

Best Regards,

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B-Lands Consulting Universal Unique Identifier (UUID) code

Only Representative: ECHA-44390ff8-87b5-4ab5-a839-c3cf546042ff

Third Party Representative: ECHA-f7b3c65d-0346-49a3-818c-2af09d06f7e7

COMPANY HEADER
(Buyer)

Part I

**General information regarding Regulation (EC) N° 1907/2006
(REACH)**

COMPANY HEADER (Buyer)

Dear Madam or Sir,

Regulation (EC) no 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH), came into effect on June 1st 2007. Its application is mandatory in all the Members States of the European Union.

The REACH compliance process is a multi-step process. REACH compulsory requirements depend on the nature and the volume of the products placed in the Community Market:

Procedures	Concerned Products	Nature of products	Tonnage Band	Dates
Pre-registration	- Substances on their own - Substances contained in preparations - Substances contained in articles intended to be released	Phase-in substances	≥ 1 T / year	Between 01/06/2008 and 30/11/2008
Registration	- Substances on their own - Substances contained in preparations - Substances contained in articles intended to be released	Classified CMR 1,2	≥ 1 T / year	Before 30/11/2010
		Classified R 50/53	> 100 T / year	Before 30/11/2010
		N/A	≥ 1000 T / year	Before 30/11/2010
		N/A	≥ 100 T / year	Before 31/05/2013
		N/A	≥ 10 T / year	Before 31/05/2018
		N/A	≥ 1 T / year	Before 31/05/2018
Notification	Substances contained in articles not intended to be released	Substance of Very High Concern (SVHC)	≥ 1 T / year	From 30/05/2011
Authorisation	- Substances on their own - Substances contained in preparations - Substances contained in articles intended to be released	Substance of Very High Concern (SVHC) See Annex XIV	No threshold	Unspecified yet
Restriction	- Substances on their own - Substances contained in preparations - Substances contained in articles intended to be released - Substances contained in articles not intended to be released	See Annex XVII	No threshold	Unspecified yet

COMPANY HEADER (Buyer)

The whole supply chain is concerned by this regulation, the main objectives of which are to improve information on the chemical substances present in the UE market and to complete available data on their dangers for human health and the environment.

To prevent the disruption of the supply chain, please let us know your status with respect to the REACH Regulation:

- 1) If you intend to fulfil the required REACH compliance procedures - REACH pre-Registration, Registration or Substance Notification - please fill-in, sign and return the attached «Agreement pertaining to the Pre-Registration, Registration and Notification of SVHC Substances» (Part II) ;
- 2) If you do not intend to fulfil these obligations, please fill-in, sign and return the attached «Agreement pertaining to the transfer of information on product composition» (Part III);
- 3) Please notify us in the event you are planning to phase out any product (substance, preparation or article), substitute products, or implement changes in the composition of your products.

To fulfil the obligation on transmitting through the supply chain information on the chemical substances, please provide us with the following information:

- 1) A REACH format Safety Data Sheet (SDS) for every substance and preparation, including substances contained in articles and intended to be release; in accordance with Article 31, Paragraph 1 of the REACH Regulation ;
- 2) Information contained in Article 32, Paragraph 1 of the REACH Regulation, for substances for which a Safety Data Sheet is not required;
- 3) Sufficient information, to allow the safe use of articles that contain dangerous substances, which are not subject to intentional release (Case for which a SDS is not required). [Article 33]

Without a response from your end, unfortunately we will have to take conservative measures in regard of these products in order to fulfil our REACH Compliance obligations. [Article 5 - No data, no market]

For more information with respect to the REACH Regulation, please contact B-Lands Consulting:
Website: www.reach-compliance.eu, Phone : +33 476 230 627. Fax : +33 476 282 953,
E-mail : industry@reach-compliance.eu, Language support: English, French, and Chinese.

We thank you in advance for your collaboration.

Date : _____

Company Name : Buyer

Print Name :

Title :

Signature

&

Stamp

COMPANY FOOTER
(Buyer)

Part II

Agreement pertaining to REACH implementation

REACH procedures:

Pre-registration, Registration of chemical substances, and Notification of SVHC
(Substances of Very High Concern - classified as CMR1, 2, PBT, vPvB)

COMPANY HEADER
(Supplier)

Agreement pertaining to REACH implementation

**REGULATION (EC) No 1907/2006
(REACH)**

This Agreement is entered into by and between:

1) The Company _____ (The Supplier, potential registrant)

Having its principal place of business at :

2) The Company _____ (The Buyer)

Having its principal place of business at :

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Article 1

According to Regulation (EC) N° 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH), all chemical substances on their own, contained in preparations, or in articles, manufactured, imported, or used in EU-27, should comply with the requirements of REACH.

Article 2

The Supplier, based : in EU or outside the EU, confirms that he understands his obligations under REACH, and declares that he will take all precautionary measures to ascertain the compliance of the products that he supplies to the Buyer.

Including :

- Pre-registration of substances on their own, contained in preparations, or in articles intended to be released, between 1st June 2008 and 30 November 2008 ;
- Registration of these substances before legal deadlines, based on the annual volume placed in the EU market;
- Notification of Substances of Very High Concern (SVHC) contained in articles not intended for release.

Article 3

The concerned products are the following :

COMPANY FOOTER
(Supplier)

**COMPANY HEADER
(Supplier)**

Page ___ / ___

Index	Name of Product	Reference	Legal Status
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances

If you need to fill-in more data, please duplicate this form and insert page numbers accordingly in the upper right corner of each new duplicated form.

**COMPANY FOOTER
(Supplier)**

COMPANY HEADER (Supplier)

Article 4

The Supplier also commits to transfer the following information to the Buyer :

- His Universal Unique Identifier (UUID) when the supplier is based in the European Union, or the Universal Unique Identifier (UUID) of his Only Representative (OR), when the supplier is not based in the European Union, upon the issuing by ECHA ;
- The Pre-Registration, Registration and Notification numbers for the substances upon the issuing by ECHA;
- A REACH format Safety Data Sheet (SDS) for every substance and preparation, including substances contained in articles and intended to be release; in accordance with Article 31, Paragraph 1 of the REACH Regulation ;
- Information contained in Article 32, Paragraph 1 of the REACH Regulation, for substances for which a Safety Data Sheet is not required;
- Sufficient information, to allow the safe use of articles that contain dangerous substances, which are not subject to intentional release (Case for which a SDS is not required). [Article 33]

Article 5

Information transmitted to the buyer will be verified by a third party entrusted in providing REACH compliance guidance.

For more information with respect to the REACH Regulation, please contact B-Lands Consulting:
Website: www.reach-compliance.eu, Phone : +33 476 230 627. Fax : +33 476 282 953,
E-mail : industry@reach-compliance.eu, Language support: English, French, and Chinese.

Effective date : _____

Company : Supplier

Company : Buyer

Print name :

Print name :

Title :

Title :

Signature
&
Stamp

Signature
&
Stamp

Contact person for REACH (Supplier) :	
Name :	
Phone :	
Fax :	
E-mail :	

COMPANY HEADER
(Supplier)

Part III
**Agreement pertaining to the transmission of information on
product composition**

The supplier proceeds to the transmission of the information that will be needed by the Buyer in order to undertake procedures related to the Pre-registration, Registration of chemical substances, and Notification of SVHC (Substances of Very High Concern - classified as CMR1, 2, PBT, vPvB)

COMPANY HEADER
(Supplier)

**Agreement pertaining to the transmission of information on
product composition**

REGULATION (EC) No 1907/2006

This Agreement is entered into by and between:

1) The Company _____ (The Supplier)

Having its principal place of business at :

2) The Company _____ (The Buyer)

Having its principal place of business at :

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Article 1

According to Regulation (EC) N° 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH), all chemical substances on their own, contained in preparations, or in articles, manufactured, imported, or used in EU-27, should comply with the requirements of REACH.

Article 2

The Supplier, based : in EU or outside the EU, confirms that he understands his obligations under REACH, and declares that he will not proceed to the Pre-registration of substances on their own, contained in preparations, or in articles intended to be released, between 1st June 2008 and 30 November 2008, neither to the Registration of these substances before legal deadlines, based on the annual volume placed in the EU market, and/or to the Notification of Substances of Very High Concern (SVHC) contained in articles not intended to be released.

The Supplier is committed to communicate information on the chemical composition of products supplied to the Buyer, in order for the latest to assume all REACH compulsory requirements. The required information must be transmitted in the best delays allowing the Buyer to lawfully undertake the REACH compliance procedures

Article 3

The concerned products are the following :

COMPANY HEADER
(Supplier)

Page ___ / ___

Product N° _____				
Information on the product				
	Name of Product	Reference	Legal Status	
			<input type="checkbox"/> Substance on its own <input type="checkbox"/> Preparation <input type="checkbox"/> Article releasing substances <input type="checkbox"/> Article not releasing substances	
Information on the chemical composition of the product				
Index	Substance Name	CAS or EINECS Number	Weight of substance in the product (in Kg)	Relative % weight of substance in the product
1			Kg	%
2			Kg	%
3			Kg	%
4			Kg	%
5			Kg	%
6			Kg	%
7			Kg	%
8			Kg	%
9			Kg	%
10			Kg	%
11			Kg	%
12			Kg	%
13			Kg	%
14			Kg	%
15			Kg	%
TOTAL WEIGHT OF THE PRODUCT			Kg	100 %

If you need to fill-in more data, please duplicate this form and insert page numbers accordingly in the upper right corner of each new duplicated form.

COMPANY FOOTER
(Supplier)

COMPANY HEADER (Supplier)

Article 4

The Supplier certifies the accuracy of the following information and is committed to transfer all required information to the Buyer.:

- Prior 31 August 2008, required information on the chemical substances on their own or contained in preparations, or in articles but intended to be released ;
- Prior 1 January 2011, required information on the substances contained in articles, but not intended to be released.

The Supplier also commits to transfer the following information to the Buyer :

- A REACH format Safety Data Sheet (SDS) for every substance and preparation, including substances contained in articles and intended to be release; in accordance with Article 31, Paragraph 1 of the REACH Regulation ;
- Information contained in Article 32, Paragraph 1 of the REACH Regulation, for substances for which a Safety Data Sheet is not required;
- Sufficient information, to allow the safe use of articles that contain dangerous substances, which are not subject to intentional release (Case for which a SDS is not required). [Article 33]

Article 5

Information transmitted to the buyer will be verified by a third party entrusted in providing REACH compliance guidance.

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E-mail : industry@reach-compliance.eu, Language support: English, French, and Chinese.

Effective date : _____

Company : Supplier

Company : Buyer

Print name :

Print name :

Title :

Title :

Signature
&
Stamp

Signature
&
Stamp

Contact person for REACH (Supplier) :	
Name :	
Phone :	
Fax :	
E-mail :	

COMPANY FOOTER (Supplier)